

APPLICATION FOR A PERMIT TO
CONDUCT A BAZAAR OR RAFFLE
CGR-2 REV 4/98

STATE OF CONNECTICUT
DEPARTMENT OF REVENUE SERVICES
Division of Special Revenue
Charitable Games
555 Russell Road, P.O. Box 11424
Newington, CT 06111



SAMPLE

INSTRUCTIONS:

1. A ranking officer of the sponsoring organization must fill out this form in duplicate.
2. The completed form shall be submitted to the Chief of Police or First Selectman of the municipality where the bazaar or raffle is to be held at least ten business days prior to such bazaar or raffle.
3. The Chief of Police or First Selectman shall forward the original copy to the Division of Special Revenue at least five business days prior to the effective date of the bazaar or raffle.

NAME OF SPONSORING ORGANIZATION <u>Next-town Volunteer Fire Department</u>		TYPE AND CLASS OF PERMIT DESIRED <u>Class No. 1 Raffle</u>	PERMIT NUMBER (To Be Assigned By Special Revenue)
ADDRESS OF SPONSORING ORGANIZATION (No. and Street) <u>1129 Main Street,</u>		(City or Town) <u>Next-town,</u>	TELEPHONE NUMBER (<u>860</u>) <u>555-2000</u>
		(State) <u>CT</u>	(Zip Code) <u>06000</u>

CHECK ORGANIZATION CATEGORY

- | | |
|---|---|
| 01 <input type="checkbox"/> An educational or charitable organization | 05 <input type="checkbox"/> An officially recognized organization or association of veterans of any war in which the U.S. was engaged |
| 02 <input type="checkbox"/> A civic or service club | 06 <input checked="" type="checkbox"/> An officially recognized volunteer fire company |
| 03 <input type="checkbox"/> A fraternal or fraternal benefit society | 07 <input type="checkbox"/> A political party or town committee of the municipality in which the bazaar or raffle is to be held |
| 04 <input type="checkbox"/> A church or religious organization | |

DATE ORGANIZED OR INCORPORATED <u>October 10, 1871</u>	IS ORGANIZATION NONPROFIT? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Has organization been functioning as a nonprofit in the municipality in which permit is requested for at least six months? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
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LIST OF OFFICERS OF SPONSORING ORGANIZATION

TITLE	NAME (First, Middle, Last)	ADDRESS (No., Street, City or Town, State, Zip)	DATE OF BIRTH (Mo., Day, Year)
Chief	John C. Smith	62 Maple St., Next-town, CT 06000	02-12-29
Deputy Chief	Carl LaPlante	87 Town Ave., Next-town, CT 06000	05-20-42
Captain	Thomas L. Mane	98 Star Drive, Next-town, CT 06000	10-02-50

RAFFLE

GIVE THE DATES AND TIME WHEN THE RAFFLE IS TO BE CONDUCTED			
COMMENCING DATE: <u>May 10, 1999</u>	TERMINATING DATE: <u>August 10, 1999</u>	TIME OF DRAWING: <u>11:00</u> <u>AM</u>	
PLACE WHERE DRAWING IS TO BE HELD (Name of Place) <u>McCarthy Field,</u>	(No. and Street) <u>151 Farmers Lane,</u>	(City or Town) <u>Next-town,</u>	(State) <u>CT</u>
		(Zip Code) <u>06000</u>	
Is the container owned absolutely by the sponsoring organization? <u>N/A</u> <input type="checkbox"/> YES <input type="checkbox"/> NO	IF NO: Container To Be <input type="checkbox"/> Rented <input type="checkbox"/> Borrowed	CONTAINER RENTAL FEE PAID \$ <u>N/A</u>	
FROM WHOM IS THE CONTAINER TO BE OBTAINED? (Name) <u>N/A</u>	(No. and Street) <u>N/A</u>	(City or Town) <u>N/A</u>	DEALER REGISTRATION NUMBER <u>N/A</u>

Does each ticket have printed thereon: the name of the sponsoring organization; the time, date, and place (number, street, town, state) of the drawing; price of the ticket; the three most valuable prizes; and the total number of prizes to be awarded? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		ORGANIZATION MUST ATTACH SAMPLE TICKET
NUMBER OF TICKETS TO BE PRINTED <u>220</u>	UNIT PRICE OF TICKETS TO BE SOLD <u>\$20.00</u>	DESCRIBE THE KIND OF RAFFLE TO BE CONDUCTED <u>Cow-Chip</u>

BAZAAR

GIVE THE DATE(S) AND TIME(S) FOR EACH DAY THE BAZAAR IS TO BE CONDUCTED			
<u>N/A</u>			
PLACE WHERE THE BAZAAR IS TO BE CONDUCTED (Name of Place) <u>N/A</u>	(No. and Street) <u>N/A</u>	(City or Town) <u>N/A</u>	(State) <u>N/A</u>
		(Zip Code) <u>N/A</u>	
NUMBER OF WHEELS AND GAMES OF CHANCE TO BE USED <u>N/A</u>	DESCRIBE THE KIND OF BAZAAR TO BE CONDUCTED <u>N/A</u>		
Is the equipment owned absolutely by the sponsoring organization? <u>N/A</u> <input type="checkbox"/> YES <input type="checkbox"/> NO	IF NO: Equipment To Be <input type="checkbox"/> Rented <input type="checkbox"/> Borrowed	EQUIPMENT RENTAL FEE PAID \$ <u>N/A</u>	
FROM WHOM ARE THE WHEELS AND GAMES OF CHANCE TO BE OBTAINED? (No. and Street) <u>N/A</u>	(City or Town) <u>N/A</u>	(State) <u>N/A</u>	DEALER REGISTRATION NUMBER <u>N/A</u>
		(Zip) <u>N/A</u>	

STATEMENT OF ACTIVE MEMBERS
CGR-2A REV. 6/97

STATE OF CONNECTICUT
DEPARTMENT OF REVENUE SERVICES
Division of Special Revenue
Charitable Games
555 Russell Road, P.O. Box 11824
Newington, CT 06111



SAMPLE

STATEMENT OF ACTIVE MEMBERS DESIGNATED BY SPONSORING ORGANIZATION
UNDER WHOM THE BAZAAR OR RAFFLE IS TO BE HELD, OPERATED OR CONDUCTED

State of Connecticut)

) SS Next-town

Date: April 10, 1999

County of HARTFORD)

We, the undersigned, do hereby EACH make the following statement under the penalty of False Statement with respect to the foregoing application:

1. I am a bonafide active member of the sponsoring organization making this application to conduct a bazaar or raffle.
2. I am an elector in the (X) town () city () borough of Next-town, in which the bazaar or raffle permit is sought.
3. I will be responsible for the holding, operation and conduct of such bazaar or raffle in accordance with the terms of the permit, the provisions of the Act, and regulations of the Executive Director of the Division of Special Revenue.
4. All statements contained in this application are true to the best of my knowledge and belief.
5. I have never been convicted of a felony.
6. I am familiar with the provisions of the Act which PROHIBIT:
 - (a) The giving of cash prizes, except with an approved cash "money-wheel" game, "fifty-fifty" coupon game, or a "Class No. 1", "Class No. 2" or "Class No. 4" cow-chip raffle permit.
 - (b) The giving as prizes, alcoholic liquor.
 - (c) The giving of prizes redeemable for cash.
 - (d) The paying of commission, salary, compensation, reward or recompense, directly or indirectly, to any person holding, operating, conducting or assisting therein in the operation of a bazaar or raffle.
 - (e) The advertising of a bazaar or raffle as to location, time when it is to be held, or has been held, or prizes awarded or to be awarded, by means of television, sound truck or billboard.
 - (f) The erection at the location of the bazaar or raffle of more than one sign, which sign shall be no larger than 12 square feet.
 - (g) The promotion or operation of a bazaar or raffle by other than duly qualified members of the sponsoring organization.
 - (h) The giving of pay to any member for his time or effort in connection with a bazaar or raffle.
 - (i) The promotion, conduct or operation of a bazaar or raffle by a person under the age of 18 or the permitting of same by the sponsoring organization.
 - (j) The selling or promoting of the sale of raffle tickets by persons under the age of 16 years, or the permitting of the same by the sponsoring organization.
 - (k) The use of funds derived from the bazaar or raffle for purposes other than as stated in this application.
 - (l) The paying of any monies except in reasonable amounts for goods, wares and merchandise furnished or services rendered which are necessary for the operation of a bazaar or raffle.
7. I am familiar with the provisions of the Act which make mandatory the immediate revocation of a permit to conduct a bazaar or raffle for a violation of the provisions of the Bazaar or Raffle Act.
8. I am familiar with the provisions of the Act which provide that an organization whose permit has been revoked for a violation shall not be granted another permit for a period of three years.
9. I am familiar with the provisions of the Act which provide a fine of not more than one thousand dollars or imprisonment for not more than one year or both for a violation of the act.

PRINTED NAMES AND SIGNATURES OF DESIGNATED ACTIVE MEMBERS:

NAME (PLEASE PRINT)	NAME (PLEASE PRINT)	NAME (PLEASE PRINT)
1. Carl LaPlante	2. William Sever	3. Samuel Morgan
SIGNATURE OF DESIGNATED ACTIVE MEMBER NO. 1	SIGNATURE OF DESIGNATED ACTIVE MEMBER NO. 2	SIGNATURE OF DESIGNATED ACTIVE MEMBER NO. 3
<i>Carl LaPlante</i>	<i>William Sever</i>	<i>Samuel Morgan</i>
APPLICATION IS HEREBY	DATE (Mo., Day, Year)	SIGNATURE OF CHIEF OF POLICE OR FIRST SELECTMAN
Approved	April 12, 1999	<i>Chief John Doe</i>

COW-CHIP RAFFLE ACTIVITY SHEET
CGR-2c New 5/91

STATE OF CONNECTICUT
DEPARTMENT OF REVENUE SERVICES
Division of Special Revenue
Charitable Games
555 Russell Road, P.O. Box 11424
Newington, CT 06111



SAMPLE

INSTRUCTIONS:

1. Print or type
2. Complete form in duplicate
3. One copy to be retained by municipality

TO: DIVISION OF SPECIAL REVENUE

Name of organization (no. & street) (city or town) (state) (zip)

Next-town Volunteer Fire Department, 1129 Main Street, Next-town, CT 06000
Give the dimensions of the cow-chip raffle land area

40' x 22'

Is a sample plot plan attached?

☒ yes ☐ no

Number of individual plots to be utilized

Two hundred twenty (220)

Will plots be consecutively numbered?

☒ yes ☐ no

Will each plot be of equal dimension?

☒ yes ☐ no

Will the area be enclosed?

☒ yes ☐ no

In what manner?

Through the use of a snow fence

Will a checking account be established as required pursuant to the Connecticut General Statutes?

☒ yes ☐ no

Will an information board be posted and have printed thereon:
a display of the consecutively numbered plots of the cow-chip raffle event;
and the time of the cow-chip raffle event?

☒ yes ☐ no

Describe the manner in which winners in the cow-chip raffle will be determined:

The cow will be released into the enclosed area, and the prizes will be awarded to the
plot holders on whose plots the cow defecates, 1st prize first, 2nd prize second, 3rd prize
third, 4th prize fourth, and 5th prize fifth. If the cow defecates in several plots or
upon the dividing line of plots, the droppings will be weighed, and the individual holding
the ticket corresponding to the plot with the contents that weigh the most shall be con-
sidered the winner. If the cow defecates on an unsold plot, always discounting any plots
that are already considered winners, the next sold plot immediately north of the unsold
plot will be considered the winner. If impossible, the next sold plot immediately south
of the unsold plot will be considered the winner. If this is still impossible, the next
sold plot immediately east of the unsold plot will be considered the winner. If this still
is impossible, the next sold plot immediately west of the unsold plot will be considered
the winner.

PLEASE NOTE:

The following two pages, for your information, are a second example of a completed Cow-Chip Raffle Activity Sheet (CGR-2C). Organizations completing a cow-chip raffle application may utilize either example of rules as a guide when completing the CGR-2C form.

COW-CHIP RAFFLE ACTIVITY SHEET
CGR-2c New 5/91

STATE OF CONNECTICUT
DEPARTMENT OF REVENUE SERVICES
Division of Special Revenue
Charitable Games
555 Russell Road, P.O. Box 11424
Newington, CT 06111



SAMPLE

INSTRUCTIONS:

1. Print or type
2. Complete form in duplicate
3. One copy to be retained by municipality

TO: DIVISION OF SPECIAL REVENUE

Name of organization (no. & street) (city or town) (state) (zip)

Next-town Volunteer Fire Department, 1129 Main Street, Next-town, CT 06000

Give the dimensions of the cow-chip raffle land area

40' x 22'

Is a sample plot plan attached?

☒ yes ☐ no

Number of individual plots to be utilized

Two hundred twenty (220)

Will plots be consecutively numbered?

☒ yes ☐ no

Will each plot be of equal dimension?

☒ yes ☐ no

Will the area be enclosed?

☒ yes ☐ no

In what manner?

Through the use of a snow fence

Will a checking account be established as required pursuant to the Connecticut General Statutes?

☒ yes ☐ no

Will an information board be posted and have printed thereon:
a display of the consecutively numbered plots of the cow-chip raffle event;
and the time of the cow-chip raffle event?

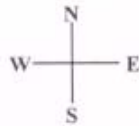
☒ yes ☐ no

Describe the manner in which winners in the cow-chip raffle will be determined:

Two cows will be released into the enclosed area, and the 1st Prize will be awarded to
the plot holder on whose plot a cow defecates. If a cow defecates in several plots or
upon the dividing line of plots, the droppings will be weighed and the individual holding
the ticket corresponding to the plot with the contents that weigh the most shall be
considered the winner. If the cows defecate simultaneously, the droppings will be weighed
and the individual holding the ticket corresponding to the plot with the contents that

COW-CHIP RAFFLE ACTIVITY SHEET (continued)

weigh the most shall be considered the winner. Per the following diagrams, the four designated surrounding plots will be considered 2nd, 3rd, 4th, and 5th prize.



SQUARE HIT

		4		
	5	1	3	
		2		

BORDER HIT

	5	1	3	
	2	4		

CORNER HIT

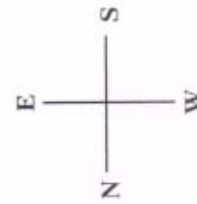
			2	1
			4	3
				5

If a cow defecates upon an unsold plot, or if any of the surrounding plots designated as 2nd, 3rd, 4th and 5th prize are unsold, ALWAYS DISCOUNTING PLOTS ALREADY CONSIDERED WINNERS, the next sold plot immediately NORTH of the unsold plot shall be considered the winner, and if impossible, the next sold plot immediately EAST of the unsold plot shall be considered the winner. If this is still impossible, the next sold plot immediately SOUTH of the unsold plot shall be considered the winner, and if impossible again, the next sold plot immediately WEST of the unsold plot shall be considered the winner.

SAMPLE

NEXT-TOWN VOLUNTEER FIRE DEPARTMENT COW-CHIP RAFFLE PLOT PLAN

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40
41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60
61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80
81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120
121	122	123	124	125	126	127	128	129	130	131	132	133	134	135	136	137	138	139	140
141	142	143	144	145	146	147	148	149	150	151	152	153	154	155	156	157	158	159	160
161	162	163	164	165	166	167	168	169	170	171	172	173	174	175	176	177	178	179	180
181	182	183	184	185	186	187	188	189	190	191	192	193	194	195	196	197	198	199	200
201	202	203	204	205	206	207	208	209	210	211	212	213	214	215	216	217	218	219	220



SAMPLE

NEXT-TOWN VOLUNTEER FIRE DEPARTMENT sponsors a	
COW-CHIP RAFFLE	
FIVE (5) PRIZES TO BE AWARDED!	
1ST PRIZE: \$1,000.00	
2ND PRIZE: \$ 200.00	
3RD PRIZE: \$ 100.00	
4TH PRIZE: \$50.00 gift certificate redeemable at Silvio's Restaurant (alcoholic beverages excluded)	
5TH PRIZE: Crystal bowl (value \$45.00)	
DRAWING TO BE HELD: August 10, 1999 at 11:00 a.m. MCCARTHY FIELD 151 FARMERS LANE NEXT-TOWN, CT 06000	
PRICE \$20.00	

NEXT-TOWN VOLUNTEER FIRE DEPARTMENT COW-CHIP RAFFLE	
NAME	
ADDRESS	
TOWN	
STATE	ZIP
PHONE #	
NO. 0000	

**NOTEWORTHY REQUIREMENTS AND
HELPFUL HINTS IN CONSIDERING COW-CHIP RAFFLES**

1. An organization must develop and use house rules for determining winners in the cow-chip raffle activity. The rules must be in accordance with the Connecticut General Statutes and the Administrative Regulations governing the Operation of Bazaars and Raffles, and will be reviewed and approved by the Division of Special Revenue during the permit process. The organization must fully explain the house rules of the cow-chip raffle drawing on the Cow-Chip Raffle Activity Sheet (CGR-2C).
2. The manner in which winners will be determined must be clearly stated prior to the commencement of the cow-chip raffle drawing.

EXAMPLES OF HOUSE RULES:

Square Hit

Each time the cow finishes defecating shall be considered one drawing for a prize. The individual who holds the ticket corresponding to the plot in which the cow defecates shall be the winner of the prize to be awarded.

Multiple Hit

(Sample guidelines in determining the winner when the cow doesn't defecate exactly within the confines of one plot)

- a. In the instance that the cow defecates in several plots at one time, the individual holding the ticket corresponding to the first plot in which the cow defecates shall be considered the winner of the prize to be awarded.
- b. In the instance that the cow defecates upon the dividing line of two or more plots, the droppings shall be measured or weighed, and the individual holding the ticket corresponding to the plot with the largest contents or the contents that weigh the most shall be considered the winner of the prize.

Unsold Plot

If the cow defecates upon an unsold plot, the event will continue until the cow defecates upon a sold plot which will be considered the winner.

3. Pursuant to Section 7-185a (e) of the general statutes, no person may feed, lead or handle any animal utilized in a cow-chip raffle once the animal has entered into the enclosed area from which winners will be determined.
4. If the organization chooses to exchange cows throughout the activity, the organization must stop the activity, the replacement cow must be brought to the exact plot(s) where the original cow was located, and then the activity may commence once again.
5. The sponsoring organization shall conspicuously post an information board, prescribed by the Executive Director of the Division of Special Revenue, which shall display the consecutively numbered plots of the cow-chip raffle event as well as the time the event will begin.

**** INSTRUCTIONS TO COMPLETE A COW-CHIP RAFFLE APPLICATION ****

Please complete each section on the Application for a Permit to Conduct a Bazaar or Raffle (CGR-2) form, the Statement of Active Members (CGR-2A) form, the Cow-Chip Raffle Activity Sheet (CGR-2C) form, and provide a sample raffle ticket and cow-chip raffle plot plan. A step by step set of instructions is listed below in order to ensure proper completion of the forms.

APPLICATION FOR A PERMIT TO CONDUCT A BAZAAR OR RAFFLE (CGR-2)

1. Specify the type and class of permit desired.
EXAMPLE: Class 1 Raffle.
2. Provide a complete name and address (number, street, city/town, state, zip) of the sponsoring organization.
3. Provide a telephone number.
4. Check one of the seven (7) categories which best suits your organization.
5. Provide the date your organization was organized or incorporated.
6. Indicate if the organization is nonprofit and if the organization has been functioning as nonprofit in the municipality in which the permit is requested for at least six months.
7. Provide the title, complete name (first, middle, last), complete home address (number & street, city/town, state, zip) and a complete date of birth (month, day, year) for each officer of the sponsoring organization.
8. Provide the commencing date and the terminating date of the cow-chip raffle, along with the commencing time (including a.m. or p.m.) of the event.
9. Provide a complete address (place, number, street, city/town, state, zip) of the place where the cow-chip raffle event is to be held.
10. The questions in regard to the raffle container should be marked not applicable (N/A) since they do not necessarily pertain to a cow-chip raffle.
11. Answer the question in regard to the attached sample ticket.
Note: A sample of the ticket must be attached for approval. A printers proof or a legible specimen ticket may be provided. **UNDER NO CIRCUMSTANCES may an organization print tickets prior to receiving a permit which has been issued with the approval of the Executive Director of the Division of Special Revenue.**

Sample Cow-Chip Raffle Application Instructions

12. Provide the number of tickets to be sold, and the unit price of tickets to be sold.
Note: The discounting of tickets for the sale of more than one ticket is prohibited.
13. Describe the kind of raffle to be conducted. Descriptions of the kind of raffle to be conducted would include "Cow-Chip Raffle", "Winner Need Not Be Present" or "Presence of Winner is Required". **NOTE:** If the presence of the winner is required at the raffle drawing, this statement must be printed on the raffle ticket as well.

The section titled "Bazaar" should be marked not applicable (N/A) since this is an application for a raffle permit. **Note:** If an organization requires both a raffle permit and a bazaar permit, separate paperwork must be filed.

14. The expense section must be completed by listing the monetary value of the expenses intended to be incurred or paid in connection with the holding, operating and conducting of the raffle, a **COMPLETE** name and address (number, street, city/town, state, zip) of the persons to whom the expenses are to be paid, and the purposes for which they are to be paid.
Note: Expenses such as the permit fees, cow rental fee, printing cost of raffle tickets and any prizes purchased by the organization must be listed.
15. The merchandise section must be completed by:
 - **SEPARATELY** listing all items of merchandise or cash prizes offered as prizes in the cow-chip raffle
 - indicating whether or not the items of merchandise or cash prizes were donated
 - providing the retail value of all donated items
 - providing the amount paid for items purchased or cash prizes offered by the organization
 - providing a **COMPLETE** name and address (number, street, city/town, state, zip) from whom the items of merchandise were purchased or by whom the cash prizes or items of merchandise were donated
16. State the specific purpose to which the entire net proceeds of the raffle are to be devoted and in what manner.
17. Give the complete name, complete home address (number, street, city/town, state, zip), date of birth (month, day, year) and telephone number for each of the three Designated Active Members, and provide the name of the city or town in which each is an elector.
Note: The three Designated Active Members **MUST** be electors in the city or town in which the permit is sought, and they must be at least eighteen years of age.
18. A ranking officer of the sponsoring organization must sign his/her name, provide his/her title, and date the form.
Note: Only individuals listed in the "List of Officers of Sponsoring Organization" section on this application are recognized as officers and may sign as a ranking officer.
19. This form will be approved or denied, dated and signed by the Chief of Police/First Selectman upon submittal of the form by your organization to the appropriate office.

STATEMENT OF ACTIVE MEMBERS (CGR-2A)

20. Provide the county and the name of the city or town in which the organization is located, as shown in the example below.
- Example:** State of Connecticut)
) SS Next-town
County of Hartford)
21. Provide the date the three Designated Active Members complete the form.
22. Indicate if the three Designated Active Members are electors in a town, city, or borough; and provide the name of the town, city or borough.
23. The three Designated Active Members listed on the CGR-2 application must read the information provided on the CGR-2A application, print their names in the designated areas and affix their signatures to the form.
24. This form will be approved or denied, dated and signed by the Chief of Police/First Selectman upon submittal of the form by your organization to the appropriate office.

COW-CHIP RAFFLE ACTIVITY SHEET (CGR-2C)

25. Provide a complete name and address (number, street, city/town, state, zip) of the sponsoring organization.
26. Give the dimensions of the cow-chip raffle land area.
27. Answer the question in regard to the sample plot plan.
28. Provide the number of individual plots to be utilized in the cow-chip raffle event.
29. Answer the question in regard to consecutively numbered plots.
30. Answer the question in regard to the equality of the dimensions of each plot.
31. Answer the question concerning the enclosure of the land area utilized for the cow-chip raffle event, and describe the manner in which the area will be enclosed.
32. Answer the question in regard to establishing a checking account.
33. Answer the question in regard to the information board which must be posted at the cow-chip raffle event. **Note:** The organization must design an information board which must be posted in plain view and at the location of the cow-chip event during the conduct of the activity.
34. Describe the manner in which winners in the cow-chip raffle will be determined.

EACH TICKET MUST HAVE PRINTED THEREON:

The name of the sponsoring organization.

The time (including a.m. or p.m.), the date (month, day, year), and place (number, street, city/town, state) of the drawing.

The price of the ticket.

At least the three most valuable prizes to be awarded.

The total number of prizes to be awarded.

Each ticket must be numbered and must have a correspondingly numbered stub or counterpart with a designated space for the name and address of the ticket holder.

HELPFUL REMINDERS

The name of the sponsoring organization must appear exactly the same as the name that has been printed on the application form. It must be apparent to the purchaser of a ticket which organization is "sponsoring" the raffle.

The drawing information, such as the time, date and place of the drawing, should appear in one general area on the ticket.

The unit price of the raffle ticket must be printed on the ticket. Please note that all tickets shall be sold at a uniform unit price for each ticket without any discount or allowance for the purchase of more than one ticket.

The three most valuable prizes to be awarded must be printed on the raffle ticket. An organization may list all prizes to be awarded if it desires to do so.

The total number of prizes to be awarded must be printed on the ticket (even if only one prize is to be awarded).

The organization must label each prize (example: 1st prize, 2nd prize, etc.) regardless of the number of prizes to be awarded.

The sample ticket must be numbered and must have a correspondingly numbered stub or counterpart with a designated space for the name and address of the ticket holder. An organization may indicate on the sample ticket where each ticket will be numbered by using one of the following:

# #	XXXX
0000	TICKET NO.

ACCEPTABLE WORDING OF PRIZES PRINTED ON A RAFFLE TICKET

MERCHANDISE PRIZES: (example: lamp, cordless phone, vcr, etc.)

- Merchandise prizes should be listed with a description of the item.
- The name of the place or business where the prize was obtained may not be listed on the ticket, since it would be considered advertising matter, which is prohibited. This information may be placed on any other material an organization may distribute such as pamphlets, fliers or posters, but it may not appear on a raffle ticket.
- The value may be listed after the description of the item of merchandise, but it is not required to be printed on the ticket.

*** May Word As:** 20" Color TV With Remote Control

Crystal Bowl (Value \$50.00)

CHOICE OF MERCHANDISE PRIZES:

- The choice of merchandise prizes is allowed, provided that the choice is limited to not more than one of two specific items of merchandise of equal value, and a complete description of each item must be printed on the raffle ticket.
- The choice of a prize is strictly limited to merchandise item, and is not allowed for any other type of prize which may be offered in a raffle.

*** May Word As:** Crystal Bowl
OR
Crystal Vase

GIFT CERTIFICATES:

- In offering a gift certificate as a prize, an organization cannot describe what the holder will receive when they redeem the gift certificate at a particular establishment. If an organization wants to award a specific item of merchandise, it cannot offer a gift certificate as the prize. Gift certificates entitle the holder to exercise his/her option in the choice of an article of merchandise. Gift certificates which are redeemable at restaurants, grocery stores, malls, etc. where alcoholic beverages may be obtained must bear a notation which states that the gift certificates may not be redeemed for alcoholic beverages.

*** May Word As:** \$200.00 gift certificate redeemable at Sam's Music Center

\$ 50.00 gift certificate redeemable at Lucian's Restaurant
(EXCLUDES ALCOHOLIC BEVERAGES)

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Sample Cow-Chip Raffle Application Instructions

SERVICES: (example: haircut, manicure, oil change, etc.)

- When a service is offered as a prize, it must be awarded as a gift certificate. This is to prevent organizations from giving the winners cash in order to pay for the service. However, since the original intent was to award a particular service to the winner, the organization may describe the kind of service(s) the winner will receive. If the service to be awarded must be completed within a certain period of time (example: 1 hour), this information must be provided as part of the description of the prize.

*** May Word As:** \$25.00 gift certificate for haircut services for 1 person redeemable at Sue's Beauty Salon

\$100.00 gift certificate for oil change and tune-up services for one vehicle redeemable at Ron's Auto Service Center

\$75.00 gift certificate for two hours of house cleaning services for one home redeemable at Neat and Clean.

- This is the only exception allowed in the awarding of gift certificates. All other gift certificates must be worded as previously mentioned.

AIRLINE TICKETS:

- Must be treated in the same manner as a gift certificate by using the words "redeemable at".
- Must also state if the tickets are roundtrip or one-way.
- Tickets must be to a specific destination.

*** May Word As:** 2 roundtrip airline tickets to Orlando, Florida redeemable at Cougar Airlines

MEMBERSHIPS: (example: health club)

- Must be treated in the same manner as a gift certificate by using the words "redeemable at".
- Must also state length of membership and number of members.

*** May Word As:** 1 Year Membership for one person redeemable at Best Fitness Center

Sample Cow-Chip Raffle Application Instructions

GAME OR SHOW TICKETS: (example: sports games, plays or theater)

- Must be treated in the same manner as a gift certificate by using the words "redeemable at".
- May also list the date of the game or performance.

*** May Word As:** 4 tickets to the New York Yankees vs. Boston Red Sox game on
09/20/99 redeemable at Yankee Stadium

2 tickets for the performance of Madame Butterfly redeemable at the
Winter Garden Theater

PACKAGE DEALS: (example: trips including airfare, accommodations, etc.)

- The organization must provide a complete destination, the number of people the prize will accommodate, the length of time involved, and specify what is included in the package such as accommodations, airfare, meals, etc.

*** May Word As:** Trip for 2 to Long Beach, California. Includes roundtrip airfare,
7 days/6 nights accommodations at the Holiday Hotel, and dinner each
evening

- Must print the words "Excludes Alcoholic Beverages" in parentheses directly after the description of the prize, or the words "Prizes Exclude Alcoholic Beverages" somewhere on the body of the ticket, whenever alcohol may inadvertently be obtained with a prize, such as with meals.

LOTTERY TICKETS:

- Must print a specific description of the amount and type of Connecticut State lottery tickets to be awarded as a prize.

*** May Word As:** 25 Connecticut Instant Lottery Tickets

5 Connecticut Advanced Action Lotto Tickets

If clarification or further information is needed in regard to the application forms or sample raffle tickets, please do not hesitate to contact Charitable Games at 1-800-338-6331 or (860) 594-5480.